

Learner Charter

<p>You can expect:</p> <ul style="list-style-type: none">• Accurate information about courses and our services• Friendly and helpful staff who will treat you with respect• Easy and accessible enrolment procedures• Good teaching• Support if you find learning difficult• A safe and pleasant place to learn• A service which is open and promotes learning for all• That we listen and respond to your concerns• Staff who are trained to work within the council's guidelines on safeguarding children and vulnerable adults. <p>We expect you to:</p> <ul style="list-style-type: none">• Arrive on time so that you don't disrupt other people's learning• Attend regularly and let us know when you are going to be absent• Bring everything you need for the class• Treat all staff and students with consideration and respect• Take an active part in promoting health and safety• Participate in the learning activities and complete any work set• Turn off your mobile phones when in class.• Agree your individual learning plan and review your progress to get the most from your course.	<p>Equal opportunities</p> <p>Be Confident Group aim to ensure that no one is discriminated against because of their ethnic or national origin, race or colour, gender, age, class, sexual orientation, or because of their religious or political beliefs, disability or income.</p> <p>If you feel you have been discriminated against please talk to your tutor or ask to speak to a manager.</p> <p>Keeping track of your learning</p> <p>All students will have a Personal Learner Record (PLR). This sets out what you want to learn on the course. It includes an assessment of what you know and can do at the start, a record of the progress that you are making, and what you have achieved by the end of the course.</p>
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Course Code:

Date:

Learner's Signature: