

COMMUNITY CYCLING EVENTS OUTREACH OFFICER (WEST MIDLANDS REGION)

6 MONTH FIXED TERM CONTRACT / £24,000 PER ANNUM PRO RATA

FULL TIME (40 HOURS PER WEEK)

FIELD AND OFFICE BASED (WITH SOME HOMEWORKING)

On behalf of our client, we are excited to be recruiting for 2 x new Community Cycling Events Outreach Officers to identify communities within the West Midlands locality and engage with them to develop and implement contracts to provide cycle training opportunities across the region.

ABOUT THE COMPANY

This fantastic Company is a national cycling training provider who have very ambitious and exciting growth plans. Working with the West Midlands Combined Authority, charities, communities, education providers, businesses and organisations, the purpose of this new role is to identify communities and engage with them to implement cycling programmes which will empower and enhance the lives of those around us.

ABOUT THE ROLE

We are looking for 2 x Community Cycling Events Outreach Officers to join our regional team. Reporting to the Project and Event Manager, you will be busy working to identify and then engage and build strong relationships with local communities to implement cycle training opportunities. You will then be responsible for liaising with a team of office-based Project and Event Co-ordinators who will be responsible for co-ordinating all elements of the delivery of the events (which will be delivered by Cycle Training specialists) in the West Midlands region.

What will I be doing?

- You will work with a range of stakeholders (including local communities, education providers, not for profits, charities and organisations) to encourage the uptake of free cycling training opportunities.
- You will identify locations and community groups to roll out cycle training opportunities.
- You will play a key role in identifying and building relationships with those community leaders to implement and encourage uptake of these cycle training opportunities.
- You will share all core information with the Project & Events coordinators who will roll out the events in the community.
- You will proactively work with the community leaders to ensure that event uptake is maximised.

About You

- You will have an engaging personality to work with / build effective relationships with a wide range of stakeholders.
- You will have strong organisational / planning skills and be able to manage competing priorities.
- You are a hard-working and reliable individual.
- Excellent knowledge of the local area is a strong advantage.
- Previous experience of working with community-based projects would be advantageous.
- A passion for cycling would be great - we'd love you to share your cycling skills!

All the other bits you need to know.

If you're available to start work immediately and are ready for a challenge, then get in touch!

We have an office hub that we are setting up in B11 2BE. You will be expected to identify areas where Community Cycling opportunities can be held and visit these to build relationships with community leaders. There will be flexibility to work from home on occasion.

This is a 6 month fixed term contract to support this particular time bound project, however this is a growing business with the potential for opportunities elsewhere in the business.

The salary is £24,000 per annum pro rata
25 days annual leave pro rata